## **Change Approval Form Instructions**

## Please include a current picture of your house with every approval form and change requested.

**Paint:** List brand and color name for each part of the house; walls, shutters, pillars, doors, garage door, trim, etc.

**Roof:** List exact brand name, style, type and color of tiles being used. Include a picture from the brochure showing what the tiles look like on a roof.

**Fence:** List height, material and color as well as location and measurements of any and all gates. If there are any changes in the location of the fence, they must be listed as well.

**Driveway:** List material being used and color. Include a picture (can be from a brochure) of what a house will look like with the new driveway material. If there are any changes to the shape and size, a drawing or blueprint is also required.

Windows & Doors: We require a detailed list of the location (front of house, left side of house, back of house, etc.) style (single hung, double roller, French door, etc.) glass color and frame color of each window and door being replaced.

**\_\_\_\_Garage Door:** List brand name, material and color. Include a picture of the new door.

**Landscape:** List everything being removed and each new item being installed as well as their locations. If taking a picture of the house a drawing out the landscaping on top or placing circles on it is easier, that is acceptable along with the list.

**Gutters:** Include the location, material and color being installed as well as a picture form the brochure showing them on a house.

If you have any questions at all, please email contact@oasiscommunitymgmt.com and we will be sure to assist.

## **Change Approval Request Form**

Today's Date:
Approval Requested for the home of:
Name:
Address:
Phone Number:
Email:
Complete Description of Requested Changes:
Work to be performed by: Date That Work Will Commence If Approved:
** Please note: Signs are only permitted on property from physical commencement to
completion**

## Committee:

APPROVED		DISAPPROVED
	<b>Laura Corredoira</b> El Dorado Parkway	
	<b>Brittany Manzie Imhoff</b> El Dorado Parkway	
	<b>Nayade Padrino</b> El Dorado Parkway	

Email your Change form and supporting documents to contact@oasiscommunitymanagement.com / 954-653-9790 Oasis Community Management will contact you / resident with approval/ disapproval. Thank you!